

First Name Last Name

6 Elm Avenue, Stockler, CA 91733

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EDUCATION

Woodrow Wilson National High School, Stockler, CA

High School Diploma anticipated in May 2009 Junior, GPA 3.41

High School Awards and Honors

National Honor Society: Fall 2005, Fall 2006, Spring 2008

Middle School Academic Honor Roll: 2002, 2003

Perfect Attendance 2006

Franklin's Lawn & Garden Services, Stockler, CA 2004 to Present

- Assist family business to provide lawn and yard care services for 25 neighborhood homes bi-weekly.
- Create and distribute 200 flyers about lawn services using Print-to-Pretty software in the neighborhood monthly.
- Help to stuff envelopes with invoices for monthly billing and enter payments into Quick spreadsheet software.

Chuck's Sodas & Pizza, Stockler, CA Summer 2007

- Restocked condiments, napkins and maintained a clean counter.
- Provided great customer service for about 25 walk-in customers on each shift.
- Operated cash register, POS, and frequent guest card system.

VOLUNTEER & COMMUNITY

Big Kids Society - 10 hours monthly

Library Reading Program - 2 hours monthly

5K Walk with family - October 2004, 2005, 2006

INTERESTS & SKILLS

-Community Basketball League - Most Improved Player Award 2001

-Bass Guitar - Indoor Marching Band 2nd Place Tournament of Bands 2008

-Proficient with Microsoft Word, Excel, and PowerPoint, and Internet Research